IT Briefing

March 17, 2016

North Decatur Building

4th Floor Auditorium

IT Briefing Agenda

- Messaging Team Update
- Records and Information Management
- Security Update

- Jay Flanagan
- Anita Vannucci

- Derek Spransy

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Jay Flanagan

Manager, Enterprise Email and Messaging

Messaging Team Updates

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Office 365 Moves

- We are almost completed! Yea!

- Issues
  - Related to delay in getting everyone moved over the weekend
    - Calendar sharing
    - Permissions

- Additional help was available for both Help Desks and as feet on the ground

- No major VDT issues

- Continuing to work tickets and issues

4

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

https://www.youtube.com/watch?v=3GwjfUFyY6M

EMORY
LIBRARIES &
INFORMATION
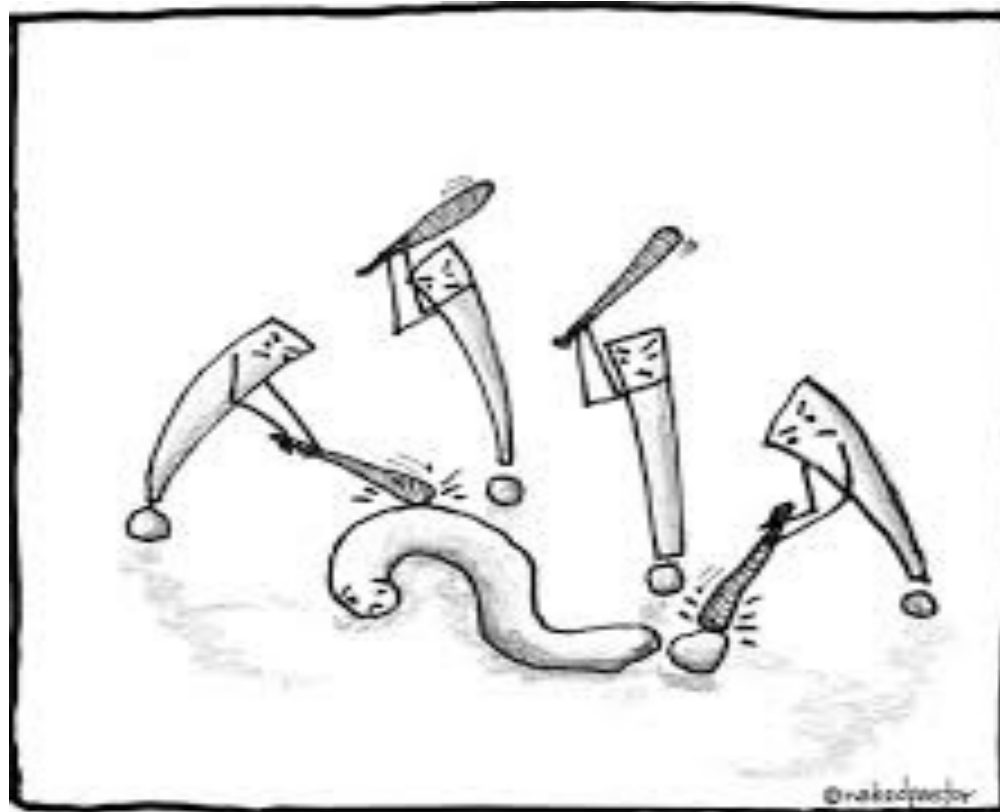TECHNOLOGY
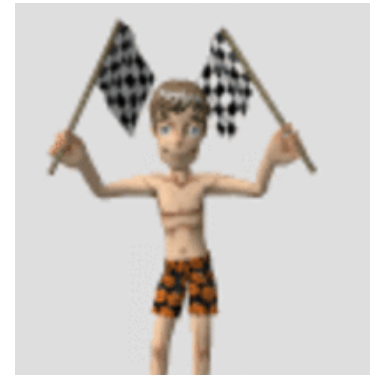
Emory Unplugged/SSL Certificate Upgrade

- Security Certificate needs to be updated
- Moving from SHA-1 to SHA-2
- Could affect how devices connect to wireless
- Connect-a-thon held on March 7th and 8th.
  - All devices tested worked with no issue
  - Devices included IOS, Android, etc.
- Official cert upgrade is scheduled to be done the day after Commencement – May 10, 2016
  - Change being placed
  - CAB Review

6

17-Mar-16

Questions?

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Anita Vannucci

Records Manager, Rose Library

Records & Information Management

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Records Management

Create → Use → Retain → Dispose

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY
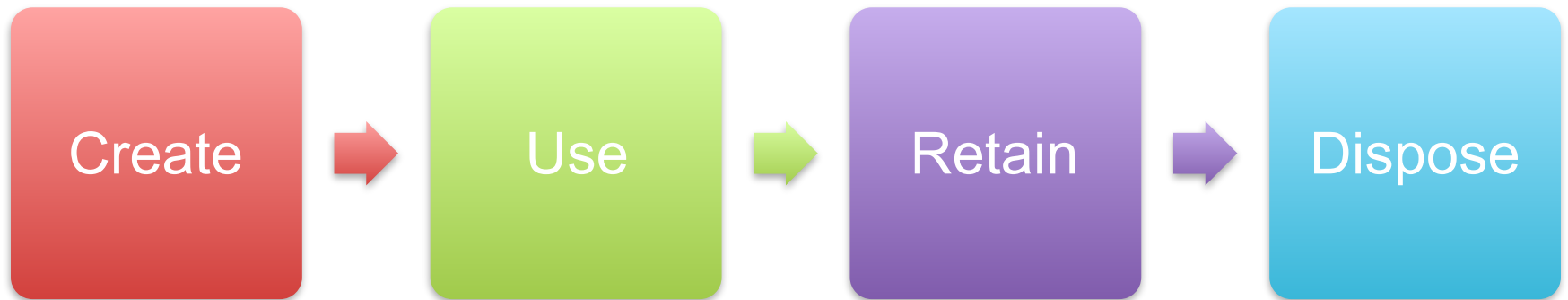
Benefits

- Minimize risks associated with legal and regulatory compliance

- Support policy development and decision-making

- Protect the rights and interests of the University

- Promote continuity of business operations

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Services

- Develop procedures around RM activities

- Develop and maintain retention schedule

- Provide training to staff and faculty

- One-on-one consultation around:
  - Managing active records
  - Reformatting and preservation decisions
  - Protecting essential records
  - Storage options
  - Disposition

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

It's Not Just Paper

"What happens when I delete something from Box?"

"Our system archives records after 7 years. Is that good enough?"

"Is there a product we can use to manage our electronic records?"

"Do I need to manage my email?"

"How do I delete records out of Blackboard?"

"Can I get access to a former employee's email and network drives?"

13

Records & Information Management

Questions?

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Derek Spransy

Enterprise Info Security Lead, IT Security

Security Update

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

PGP Decommission

- The existing PGP full disk encryption service is being retired **on March 31**

- We will send out one last list of active PGP clients before the service is shut down

- There are currently 94 active PGP systems

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Duo VPN Go-Live

- VPN users have been receiving enrollment e-mails for Duo

- Any VPN user must register with Duo prior to **March 21** if they want to continue accessing VPN from off campus locations

- Includes University VPN users, and Healthcare users who authenticate with University credentials

- EHC accounts will be included post O365 migration

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Security Update

Questions ?

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY

Thank you for coming!

EMORY
LIBRARIES &
INFORMATION
TECHNOLOGY